

## CONTACT INFORMATION

Parent / Guardian Name:	
Address:	
Mobile:	Email:
Emergency Contact:	Mobile:



**All children under 10 years of age must be actively supervised by a responsible adult inside the pool area.**

## STUDENT DETAILS

Name	DOB	MED ALERT	Day	Time	Level	Fees
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**Total Due:** \$

## PAYMENT

When your enrolment has been confirmed, an invoice will be issued and payment can be made once you receive this. This can be paid at the Pool Office and we accept cash, cheque or visa/mastercard/AMEX cards.

## TERMS & CONDITIONS

I have read, understood and accept the terms and conditions of Strathcona Swim School and hereby acknowledge that I have entered into an agreement with Strathcona Baptist Girls Grammar Ltd. to provide swimming instruction to the child/children under my care.

Signature:

Date:

After completing this form, please email this to [swimschool@strathcona.vic.edu.au](mailto:swimschool@strathcona.vic.edu.au)

# STRATHCONA SWIM SCHOOL TERMS & CONDITIONS

## Release of Liability

1. I hereby give the child or children under my care permission to participate in the Strathcona Swim School learn to swim program.
2. I hereby acknowledge that swimming instruction involves a degree of risk to the participant.
3. I hereby release Strathcona Swim School and Strathcona Baptist Girls Grammar School Ltd. from all liability to the full extent permitted by law for death, injury or loss caused through my child's participation in swimming instruction and related activities conducted by Strathcona staff whether due to any negligent act, breach of duty, default or omission on behalf of Strathcona management, staff, members, or agents.
4. I acknowledge that I must actively supervise children in my care who are under ten years of age at all times in the pool area.
5. I hereby give consent for Strathcona staff to seek emergency treatment for the child or children under my care if required.

## Use of Image

I hereby authorise Strathcona Swim School to take and publish photographs of the child or children under my care for use in Strathcona Swim School's printed publications and website.

## Enrolment & Bookings

1. Students are required to enrol before participating in their first lesson. A student is enrolled upon completion of the enrolment form and receipt of payment.
2. Existing students are required to re-enrol before participating in the upcoming term. Re-enrolments are accepted for existing students in the last two weeks of the current term. A student is re-enrolled upon completion of the re-enrolment form and receipt of payment.
3. All students who have not re-enrolled by the given deadline will forgo their current booking and their lessons will be discontinued.
4. Students may change the day or time of their class as desired. Class changes must be pre-arranged and are subject to vacancies.

## Notification of Medical Conditions

The responsible person is required to notify Strathcona Swim School staff of any conditions or injuries which may affect the participation of the student prior to commencement of their first lesson.

## Lesson Fees

1. Fees are administered by term and payable by cheque or credit card.
2. Fees must be paid at the time of enrolment.
3. Fees will be pro-rata adjusted if the student begins after the first week of lessons during a term.

## Missed Lessons

1. No credit or refund will be given for missed lessons unless a medical certificate is provided.
2. Students may attend a make-up lesson if a regular lesson is missed. Make up lessons are subject to vacancies and must be booked in advance.
3. Make-up lessons must be taken within the same term as the missed class. No credit or refund will be given for unused make-up lessons.
4. In the event that a lesson is missed due to pool closure or the cancellation of class, a credit or refund will be arranged. Strathcona Swim School will endeavour to inform participants in advance by phone or email.

## Changing Room Policy

1. The use of cameras or mobile phones in the changing rooms is prohibited.
2. Women may bring pre-school boys (6 years and under) in their care into the female change room. Please make use of the private stalls.
3. Men may bring pre-school girls (6 years and under) in their care into the male change room. Please make use of the private stalls.
4. Staff change rooms are not accessible to the public.

## Photography policy

To ensure the safety and privacy of all individuals at our swim school, we kindly request that no photography be permitted on the premises. Your understanding and cooperation in respecting the privacy of our swimmers is greatly appreciated.

## General Conduct

1. Children under 10 years of age must be actively supervised by a responsible adult while in the pool area.
2. Only children participating in lessons under the supervision of Strathcona staff may be in the pool.
3. Strathcona management reserves the right to dismiss or refuse entry to patrons for inappropriate conduct.
4. All persons using the pool should be clean. Please shower before swimming. Please wash your hands after using the toilet.
5. Persons suffering from a communicable disease such as gastrointestinal illness or skin infections should not use the pool.
6. Please enjoy your food and drink outside the pool area. Help keep our facilities clean.
7. Do not interfere with any pool or safety equipment.
8. Animals are not allowed in the pool area.